

Position Requirements Document Cover Sheet**Position Number: 13208****Classification:** Assist. Proj. Mgr. for Future Combat System (FCS) and Unit of Action (UA) Simulation and Modeling for Acquisition, Requirements and Training (SMART), NH-0340-IV**Local Title:****Employing Office Location:** Orlando, FL**Duty Station:** Orlando, FL**Org Info:** Agency: Assistant Secretary of the Army (Acquisition, Logistics and Technology) ASA(ALT)1st Div: Program Executive Office, Simulation, Training and Instrumentation (PEO STRI)2nd Div: Project Manager, Future Force (Simulation)3rd Div:4th Div:**Supervisor's Certification:** I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.**Immediate Supervisor:** Jeffrey S. Simons**Title:** Deputy Project Manager**Signature:** _____ //S// **Date:** _____ 9/30/04**Higher Supervisor or Manager:** Michael R. Verville**Title:** Project Manager**Signature:** _____ //S// **Date:** _____ 9/30/04**Classification/Job Grading Certification:** I certify that this position has been classified IAW Acquisition Workforce Personnel Demonstration Project broadbanding criteria.**Classification Official:** Michael Lozano, Human Resources Specialist**Title:****Signature:** _____ //S// **Date:** _____ 10/6/04**FLSA:** Exempt**BUS Code:** 7777 **CL:** 1406**Drug Test:** No**Emergency Ess:****Key Position:****OPM Functions Code:****Sensitivity:** NCS**Status:****Reason for Submission:** New**Subject to IA:****Previous PD Number:****Mobilization:****Envir. Diff:****Career Prg ID:****Acq Posn Category:** A**CAPL Number:****Acq Career Level:** 3**Acq Posn Type:** 1**Acq Special Asgmt:****Acq Prog Ind:****Career Spec – Primary:****Career Spec – Sec:****Cont Job Site:****Mobility:****Financial Disclosure:** [] Public Financial [X] Confidential Financial

[] Supervisor [] Manager [X] Neither

Citation 1: USOPM PCS FOR GS-0301 Series, TS-34, Jan 79**Citation 2:** USOPM Handbook of Occupational Groups and Families August 2002, Series Definition for Program Management Series, GS-0340**Citation 3:** AWF, PDP, BLD, Federal Register, Volume 64, Jan 99

Acquisition Workforce Demo Project Position Requirements Document

I. Organization information:

Position is located in the office of the Project Manager Future Force (Simulation) [PM FF (S)], Program Executive Office Simulation, Training and Instrumentation (PEO STRI).

II. Position information:

Assistant Project Manager for Future Combat System (FCS) and Unit of Action (UA) Simulation and Modeling for Acquisition, Requirements and Training (SMART), NH-0340-IV

III. Duties:

Plans and Coordinates Operations. Serves as an Assistant Project Manager (APM) in support of the PM UA SMART Office in relation to the FCS Family of Systems (FoS). Influences the activities of Live, Virtual, Constructive and Test (LVC-T) environments in support of the UA SMART Office focused on execution of strategies and development of software environments to facilitate the use of modeling and simulations in advancing FCS development. In support to the PM UA SMART Director, incumbent plans, directs, reviews, evaluates and coordinates the activities among project teams assigned to SMART Office as well as coordination with other FCS IPTs. The APM ensures that technology solutions are in consonance with the Army's short and long term Science and Technology (S&T) programs and objectives. Assists the PM FF (S) and the PM UA SMART Director in preparing, maintaining, and propagating FCS simulation and modeling documentation, milestone decision planning, and budgetary and financial execution.

- a. Manages a staff of Government and Industry senior simulation engineers with responsibility for verifying the integration of M&S solutions in support of the FCS FoS.
- b. Coordinates engineering staff in providing FCS M&S system engineering expertise to Army Acquisition PMs.
- c. Coordinates engineering activities throughout FCS Engineering Iteration (EI) phases and processes, ensuring integration of existing, emerging and new M&S technologies within all appropriate segments and subsystems of the FCS SoS. Provides systems analysis and directs the preparation of SMART requirement, planning, development, testing and assessment documentation.
- d. Coordinates among Joint, Army, Industry and across the PM UA, Lead System Integrator (LSI) organizational structure and end users at O5/O6 and GS-14/15 levels to ensure the FCS M&S acquisition strategies meets user and other IPT requirements.
- f. Coordinates with the FCS LSI to ensure systems integration of M&S capabilities are synchronized in meeting the varying objectives across the multiple SoS elements.
- h. Ensures common M&S functions are incorporated into the FCS FoS and that key elements are compatible in milestones, time frames and deadlines with each other. Ensures interoperability, cost effectiveness, reusability, and timely completion of M&S capabilities to ensure completion of FCS system component development. Monitors technical adequacy of approaches to resolve common function issues and provides standards, and reuse guidance.
- i. Assists in preparation of the Army's overall FCS budgetary estimate for integration into the FoS. Oversees the preparation of funding and budgetary reports and participates in management reviews.
- j. Communicates program information to facilitate leveraging opportunities. Assesses near and long term requirements and technology advances in relation to FCS M&S goals and objectives. Supports the PM UA SMART

Office and PEO STRI overarching acquisition strategies, and assists the LSI in updating and implementing the FCS Simulation Support Plan to ensure compliance with emerging standards and establish new standards.

k. Serves as the facilitator for the M&S domain engineers to assure team and consensus building activities across the FCS government and industry team. Assures efforts are consistent with Army, and PM UA priorities and work methods. Serves as a mentor to Senior Engineering staff. Advises on work method improvements and assists the engineers in identifying FCS engineering and integration opportunities.

l. Provides input to the PM UA SMART Director for regular assessments and reports on the progress of the FCS M&S development and adherence to milestones and objectives. As requested by the SMART Director, communicates FCS M&S progress and issues to Senior Management and Executive levels.

m. Identifies, distributes and balances the workloads of the senior engineering staff based upon individual skills and program goals.

n. Provides written input to the PM UA SMART Director on appropriate individual and team awards and recognition to include annual performance evaluations.

o. Prepares program management documentation to the PM UA in support of milestone decision reviews.

q. Ensures full utilization of the ACE collaborative working environment established by the PM UA.

r. Prepares, maintains and propagates FCS policies and procedures both internally and externally and those published in technical and programmatic periodicals and related conferences.